



BOONESLICK TRAIL QUILTERS' GUILD
Board of Directors
MINUTES
August 8, 2016

6:05 p.m. Meeting called to order by CEO Donna Puleo

Present: Donna Puleo, Barbara Hawley, Willie Morris, Mindy Smith, Ustena Simenson, Joyce Campbell, Susan Tharp, Louise Bequette, Robin Heider, Merril Winfield, Marilyn Wooldridge.

Absent: : Margaret Muegenburg, Irmgard Marsh, Mona Stevenson, Virginia Peterson, Christi Brietske, Janet Hollandsworth, Barb Nixon.

The minutes of the July 11, 2016 board meeting were approved; motion to approve made by Merril Winfield and second by Mindy Smith.

The treasurer's reports were presented and approved with changes as agreed upon; motion to approve made by Joyce Campbell and second by Robin Heider.

The treasure's report will be changed with an audit note to reflect why bank balance and actual balance do not match. This discrepancy is due to outstanding checks. Outstanding checks will now be signified with an asterisk. Also an asterisk will be added next to the \$2,490.00 in the current month column for membership income due to the \$900.00 moved from last year's income to this year's income from this year's dues paid in June.

Mindy Smith presented an instructional explanation of the budget report focusing on the Annual Budgeted Amount Columns. The budget for the upcoming year is set in April by the current CEO, Chapter Presidents and the Treasurer. Mindy explained the components of a budget including how a budget is made and how to analyze the budget. Additional columns of the budget will be explained at future board meetings.

Officer reports:

Day Chapter – Ustena Simenson will meet with Joyce Campbell to know when window coverings will be needed for the program so they can be hung prior to the meeting. The newsletter will specify what time the doors will open and if there will be a sit and sew.

Starlight Piecemakers' Chapter – no report

Committee Reports:

Day Chapter Programs --. Joyce Campbell will have the programs for the year completed by Monday August 15, 2016. Joyce is also taking care of the fundraising for the Sit and Sew fee paid to the church. There will be a note in the newsletter encouraging members to utilize the Sit and Sew prior to the Day Chapter Meeting. The library will be open during this time.

Starlight Piecemakers Programs – no report

Retreat – Susan Tharp reported that 17 members have signed up for retreat. A registration form will be put on the Guild website. The retreat committee will have a workday in September.

Quilt Show – Mindy Smith; The floor plan for the lobby is completed. The silent auction needs more items to be donated. Donna Puleo has arranged for the Missouri Press Association to put out a blast marketing the class Dawn Heese will be instructing at the Quilt Show. Mindy will write a newsletter article promoting the class. Willie Morris reported she has received 17 quilt entries.

Library – Louise Bequette reported that the library committee is still working on the library inventory. When the inventory is complete it will be available on the Guild website. Louise would like to have one more member on the library committee.

Historian -- Virginia Peterson and Merril Winfield will be working as co-chairs.

Service Projects: Christi Brietske is the 2016-17 Service Projects Committee Chairperson. Ustena Simenson will meet with her to transition the position responsibilities.

Membership – Robin Heider reported that membership renewal is going well. Attendance at the monthly Guild meetings is increasing.

Newsletter – Marilyn Wooldridge asked that all emails have BTQG in the subject line for identification purposes. Newsletter articles should be emailed as word documents if possible.

Membership Directory – Joyce Campbell and Mona Stevenson will give the scheduled programs to Debbi Odor for inclusion in the membership book.

Webmaster – no report; The August newsletter is not on the website. Donna Puleo will contact Janet Hollandsworth to address this issue.

Old Business:

2015-16 Audit Report presented by Willie Morris. All recommendations have been met. There are small discrepancies on page two of the report, but all monies are accounted for. Willie will email a tax exempt form to all board members. Any taxes paid cannot be reimbursed by the Guild.

American Quilt Study Group membership renewal; Following a discussion of the benefits of membership versus the \$120.00 cost it was moved by Louise Bequette and second by Merril Winfield that we renew membership. The motion passed unanimously.

The minutes of the June 13, 2016 board meeting were approved; motion to approve made by Joyce Campbell and second by Marilyn Wooldridge .

New Business: no new business

Meeting adjourned at 0804 p.m. Motion to adjourn made by Ustena Simenson and second by Marilyn Wooldridge.

Respectfully submitted,

Barbara Hawley
BTQG Secretary, 2016-17